

Koshare Indian Museum Reservation Form

Please make all reservations in the name of the adult who will actually lead your group.

We place you on our reservation calendar as soon as you call or email.

Questions? Call (719) 384-4411 or email kiva_clerk@ojc.edu

Group Leader Name		We Would Like: (Check All That Apply)	
Group Name or Troop #		Hostel Overnight	
Organization (Council)		Guided Tour	
Leader Mailing Address		Scavenger Hunt	
City / State / Zip		Museum Visit	
Leader's Email		Koshare Show**	

Leader's Phone Number		Travel Information		Group Information	
Office:		Date Arriving:		Total # Boy Scouts:	
Home:		Time Arriving:		Total # Female Scouts:	
Fax:		Date Departing:		Total # Male Leaders:	
Cell:		DEPARTURE TIME: 7:00 AM		Total # Female Leaders:	
		Vehicle (Bus/Car):		Group Total	

Arrival/Departure Time	Please try to plan your arrival AT LEAST ONE HOUR before meal or show times. We are on Mountain time -- CALL if you are going to be more than 30 minutes late! Morning departure time is 7:00 AM.
**Show Fees, Non-Scheduled Shows and/or Securing a Show	Show price for hostel guests is \$3/person. Winter Shows are held the end of December and first week of January. Summer shows are scheduled throughout June & July. Call or check website for full and complete schedule (www.koshare.org). If our calendar does not list a scheduled performance and you want to secure a full, 90-minute show, there is a \$400 fee and the show is open to the public unless otherwise noted or agreed upon. Show fees are due at check-in.
Hostel Deposit	Mail in your \$65 deposit (per night) with your reservation form. This deposit is non-refundable unless cancellation is made 30 days prior to your arrival. Make checks payable to: Koshare Indian Museum – POB 580 – La Junta, CO 81050. Your \$65 hostel deposit will be deducted from your total fee due and the balance is due upon arrival.
Guided Tours	Guided Tours (\$2) or Scavenger Hunts (25 cents) must be made and confirmed in advance of your arrival. Guided tours will not take place one hour prior to a Koshare performance.
Hostel Fee/ Camping Fee	In by noon, out by 7 AM = \$6.50/person per night. In before noon or out after 7 AM = \$8 per person. \$65 group minimum per night. Hostel fee includes free admission to the Koshare Indian Museum.
Van Rental	The Museum has two 14-passenger vans that are available to rent for the day (first reserved basis). The fee is \$25/van + return with a full tank of gas.
Meals	Call 719-384-6895 or Sodexho manager cell phone 308-293-8150 to reserve dinner, breakfast and/or sack lunch. Turn your food reservation form to Sodexho (do not send to the Koshare Museum). Make all checks for Sodexho payable to Otero Junior College (<i>payable as you go through the food line</i>). Credit cards accepted.

SODEXO FOODSERVICE SCOUT RESERVATION

Please submit form at least two weeks prior to your visit

Sodexo is located on the campus of Otero Junior College in the Student Center. Please complete this form and return it to: Sodexo, 1802 Colorado Avenue La Junta, CO 81050 or Fax to 719-384-6925

LEADER NAME: _____
 GROUP NAME: _____
 ARRIVAL DATE: _____
 DEPARTURE DATE: _____
 CONTACT NUMBER: _____
 # IN GROUP: _____

Dinner Menu will offer: full access to the food court while school is in session. During the summer months, weekends, or school break will offer spaghetti with meat sauce or Salisbury steak, whipped potatoes & gravy. Both menus include rolls, vegetable, fresh fruit, beverage and dessert. Menu subject to change.

Breakfast Menu will offer: Full access to the food court while school is in session. During the summer months and weekends, scrambled eggs, french toast or pancakes, bacon or sausage, hash browns, fresh whole fruits, cereal and beverages.

Sack Lunch Menu will offer:
 Meat (ham or turkey) & cheddar on a croissant, with condiments, a bag of chips, fruit, brownie or cookie, and a bottled water.

PLEASE NOTE:
 There will be an extra \$50.00 charge for groups that do not pick up after themselves.

The prices are listed below. 20% advance deposit is required at time of reservations. We do understand that each group's needs may vary and Sodexo is willing to work with individual groups to accommodate those needs. If you have any special needs or requirements that may not be met by the noted menus, please call the office at 719-384-6895.

Prices Subject to change

MEAL	SUMMER	WINTER	DATE(s)	PRICE	NUMBER	TOTAL
Breakfast	7:00a	7:00a (M-F) 8 (S/S)		\$7.65		
Dinner	5:00p	6:00p		\$9.65		
Sack Lunch	Pickup	Pickup		\$6.65		
COMBOS	SUMMER	WINTER		PRICE	NUMBER	TOTAL
Dinner	5:00pm	6:00p		\$14.65		
Breakfast	7:00a	7:00a				
Dinner	5:00p	6:00p		\$19.65		
Breakfast	7:00a	7:00a				
Sack Lunch	Pickup	Pickup				
				Total Price	Total Number	Total Due
				\$		\$

ALL REMAINING SODEXO CHARGES ARE DUE UPON ARRIVAL
Make checks payable to Sodexo
SODEXO DOES ACCEPT CREDIT CARDS

FULL PAYMENT REQUIRED FOR ALL MEALS THAT ARE CANCELLED LESS THAN 24 HOURS IN ADVANCE

PLEASE CALL 72 HOURS PRIOR TO ARRIVAL FOR CONFIRMATION